

Jessica Smith  
3746 Atlantic Blvd.  
Vero Beach, Fl. 32960

Re: Richard Williams

To Whom It May Concern:

This letter is in reference to Richard Williams. I have had the privilege to work with Rich since 2002.

I meet Rich at Harbor Federal Savings Bank where he worked in the Systems department. We later worked for Indian River National Bank. I have often needed to contact Rich for his assistance in my job. I have always found Rich helpful and eager to help in anyway he could.

Rich is a hardworking and dependable person. Rich has great communication and organizational skills.

I feel Rich would be a great asset to any employer. Please feel free to contact me at 772-332-2154 if I can be of further help.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Smith". The signature is written in black ink and is positioned below the word "Sincerely,".

Jessica Smith  
772-332-2154