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The Treasure Coast's Most Complete Employment Service

October 12, 2001

This letter is to provide a reference for Mr. Richard Williams. Rich is a dedicated and hard working individual. He is an extremely bright, self starter who can work independently with minimal direction and supervision needed.

Mr. Williams brings to an organization, an open and stable personality with a good sense of humor and pleasant demeanor.

It is my opinion that Rich would make an excellent employee for almost any organization. Please accept this letter of recommendation as offering my support for Rich's interest in you organization and hope you will review him favorably for any employment opportunities.

Sincerely



Debi O'Brien
Client Manager